

# Health and safety policy for Positive Impact for Young People CiC

<b>This is the statement of general policy and arrangements for:</b>			Positive Impact for Young People CiC
<b>The Directors</b>			<b>has overall and final responsibility for health and safety</b>
<b>Craig Sweeney</b>			<b>has day-to-day responsibility for ensuring this policy is put into practice</b>
<b>Statement of general policy</b>	<b>Responsibility of: Name/Title</b>	<b>Action/Arrangements (What are you going to do?)</b>	
Prevent accidents and cases of work-related ill health by managing the health and safety risks in the workplace	Craig Sweeney (Director/ Lead Youth Worker)	Relevant risk assessments completed and actions arising out of those assessments implemented. (Risk assessments reviewed when working habits or conditions change.)	
Provide clear instructions and information, and adequate training, to ensure employees and young people are competent to do their work	Craig Sweeney (Director/ Lead Youth Worker) Davina Masunda (Director)	Staff, young people and subcontractors given necessary health and safety induction and provided with appropriate training (including working at height, asbestos awareness and electrical safety) and personal protective equipment. We will ensure that suitable arrangements are in place to cover employees engaged in work remote from the main company site.	
Engage and consult with young people and employees on day-to-day health and safety conditions	Craig Sweeney (Director/ Lead Youth Worker)	Staff and young people routinely consulted on health and safety matters as they arise but also formally consulted at regular health and safety performance review meetings or sooner if required.	
Implement emergency procedures – evacuation in case of fire or other significant incident.	Craig Sweeney (Director/ Lead Youth Worker)	Escape routes well signed and kept clear at all times. Evacuation plans are tested from time to time and updated as necessary.	
Maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage/use of substances	Craig Sweeney (Director/ Lead Youth Worker)	Toilets, washing facilities and drinking water provided. System in place for routine inspections and testing of equipment and machinery and for ensuring that action is promptly taken to address any defects.	

Signed:	Craig Sweeney	Date:	27 <sup>th</sup> November 2017
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You should review your policy if you think it might no longer be valid, eg if circumstances change.  
If you have fewer than five employees, you don't have to write down your policy.

Health and safety law poster is displayed at (location)	Front of allotment
First-aid box is located:	Classroom on Grow